



**SUTTER BUTTES**

NATURAL AND ARTISAN FOODS

## NEW WHOLESALE CUSTOMER ACCOUNT

DATE: \_\_\_\_\_

### COMPANY INFORMATION:

Company Name \_\_\_\_\_

Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ ext. \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Contact Person \_\_\_\_\_

Website \_\_\_\_\_ Email Address \_\_\_\_\_

No# of Years in Business \_\_\_\_\_ Tax I.D. Number \_\_\_\_\_

(If different from shipping address)

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

### PURCHASING CONTACT

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ ext. \_\_\_\_\_ Email Address \_\_\_\_\_

### ACCOUNTS PAYABLE CONTACT

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ ext. \_\_\_\_\_ Email Address \_\_\_\_\_

Method of Payment \_\_\_\_\_ Credit Card Type \_\_\_\_\_

Exp. Date \_\_\_\_\_ Number \_\_\_\_\_ CVC: \_\_\_\_\_

State Tax Resale Number (if applicable) \_\_\_\_\_

### BUSINESS CLASSIFICATION

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Department Store   | <input type="checkbox"/> Event Planner/Caterer | <input type="checkbox"/> Gift Basket/Gift Giver |
| <input type="checkbox"/> Gift Shop/Boutique | <input type="checkbox"/> Gourmet Grocer        | <input type="checkbox"/> Hotel Amenity          |
| <input type="checkbox"/> Lifestyle Store    | <input type="checkbox"/> Museum                | <input type="checkbox"/> Private Label          |
| <input type="checkbox"/> Restaurant         | <input type="checkbox"/> Wine Shop             | <input type="checkbox"/> Other _____            |

Please fax completed profile to 530-324-0203 or email: [admin@sutterbuttesoliveoil.com](mailto:admin@sutterbuttesoliveoil.com)



**SUTTER BUTTES**  
NATURAL AND ARTISAN FOODS

**SUTTER BUTTES OLIVE OIL CO.**  
**CREDIT CARD AUTHORIZATION FORM**

DATE: \_\_\_\_\_

INVOICE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

AUTHORIZED SIGNERS: \_\_\_\_\_

BILLING ADDRESS OF CREDIT CARD:

STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TYPE OF CREDIT CARD (Please check):

VISA

DISCOVER

MASTERCARD

AMERICAN EXPRESS

CREDIT CARD NUMBER: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

SECURITY CODE: \_\_\_\_\_

**SIGNATURE OF CARDHOLDER:** \_\_\_\_\_

By signing this form, the above party authorizes California Olive and Vine, LLC. DBA: Sutter Buttes Olive Oil Co., to charge above credit card and further agrees to pay all charges as indicated on the Invoice Number listed above. Company further authorizes payment(s) as may be charged and bound by parties listed as "Authorized Signers".

Please indicate whether this is a:  ONE TIME CHARGE OR  ALL FUTURE INVOICES

**SPECIAL INSTRUCTIONS:**

\_\_\_\_\_  
\_\_\_\_\_

**FOR ACCOUNTING USE ONLY**

NAME OF PROCESSOR _____	DATE OF TRANSACTION _____
AMOUNT CHARGED _____	BALANCE REMAINING _____ <input type="checkbox"/> N/A
APPROVAL CODE _____	DATE BALANCE TO BE CHARGED _____



**SUTTER BUTTES**

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**SHIPPING INSTRUCTIONS**

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**Company Contact**

Shipping/Receiving Contact: Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

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**Shipping Information**

Shipping Provider:  FedEx Acct. # \_\_\_\_\_  UPS Acct. # \_\_\_\_\_  Other Acct. # \_\_\_\_\_

Indicate which day(s) you cannot receive shipments:  Mon  Tue  Wed.  Thurs  Fri

Do you require a liftgate?  Yes  No Appointment Required?  Yes  No

Other Special Needs \_\_\_\_\_

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**\*DISCLAIMER ACKNOWLEDGEMENT\***

*Sutter Buttes Olive Oil Co. arranges for shipping as a courtesy to our customers. We are not responsible for delayed shipments, lost and/or damaged merchandise caused by shipping companies. In addition, and although Sutter Buttes Olive Oil Co. takes all possible measures to ensure your package arrives in good condition, there are some instances when Sutter Buttes Olive Oil Co. cannot be held responsible for damages to any shipment caused by any acts of nature, mishandling by shipping company drivers, staff and other package handling employees. Finally, Sutter Buttes Olive Oil Co. will not be responsible for additional charges that the shipping company may apply. All additional charges are the sole responsibility of the client.*

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Authorized Company Representative

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Date



## Sutter Buttes Olive Oil Company Terms of Service 2021

### Sales

530-763-7921

Email orders, questions to

[sales@sutterbuttesoliveoil.com](mailto:sales@sutterbuttesoliveoil.com)

The minimum opening order and re-order amount is \$250.00. A less than minimum order fee of \$15.00 will be assessed for all orders under the minimum. A copy of the company State resale Certificate and Federal Tax ID number is required to set up all wholesale accounts.

### Split Cases

Sutter Buttes allows split cases in half on most products. Please check with your sales rep.

### Sample Policy

Sutter Buttes offers 1 half price sample per case ordered up to a maximum of 3 sample units per SKU on most branded products. A limited number of products are not available for sampling. All samples will be marked accordingly. Sample requests must be specified with the initial order.

### Terms

Prices subject to change without prior notice. Orders are shipped pre-paid by, VISA, MC, AMEX, Discover, ACH or Check.

All returned checks are subject to a \$25.00 return check fee. Sutter Buttes reserves the right to revoke payment terms at any time, without prior notice. Pre-payment will then be required.

All accounts past 30 days will incur a 1.5% monthly interest charge.

### Product Images

Sutter Buttes has a number of branded product images available. Please inquire with your sales rep.

### Shipping

Sutter Buttes ships from Yuba City, CA. We offer a 20% shipping cap on orders of \$500.00 or more. Accessorials are not subject to shipping caps. Back orders will be shipped at the same rate as the original order. Please discuss your individual store's needs with your sales rep to ensure we provide the best possible shipping experience for you.

### UPS/FedEx Order Shipments

Sutter Buttes must be informed of all product damages and/or shortages within 3 days of receiving product to receive credit. Please take photos of all damage as reported. **UPS/FedEx reserves the right to inspect damaged goods prior to approving claims.** Please hold damaged goods for at least 3-5 days after reporting to Sutter Buttes.

### LTL Freight Shipments

Please inspect your LTL shipments upon receipt. Any missing or damaged product must be listed on the BOL before signing with the driver. This must be reported to Sutter Buttes immediately but no later than 3 days after receiving merchandise; otherwise credit/replacement will not be given.

### Will-call Orders

Pick up customers will be notified when orders are ready. A signature and payment (when applicable) will be required at time of pick up at our warehouse. This will confirm the order is complete as listed on the packing slip and free of damages.

### **APPOINTMENTS REQUIRED- PLEASE CALL**

### Re-Stocking Fee

ALL SALES ARE FINAL. Returns are not accepted. Undeliverable orders will be assessed a 15% restocking fee. All applicable shipping costs will be the responsibility of the retailer.

**Accessorial Fees Include: Pallets, Residential Delivery, Appointments, Inside Delivery, Limited Access Delivery & Liftgate.**

**These fees are subject to change based on carrier fee increases.**

**\*\*By initialing next to each section you are acknowledging that you have read & agree to these terms & Conditions.**